

# SAUGANASH PTA & SCHOOL VOLUNTEER OPPORTUNITIES 2016-17



**We'd love to help you get involved with Sauganash PTA in any way that works for your schedule and interests.** What would you like to do? When would you like to do it? We'd like to work with you to make sure all parents can pitch in. **Involvement is for everyone! Sign Up Genius' will be posted for most but if you would like to get a jump on things and sign up today - please do!**

The research is so clear – **kids at schools with a broad base of involved parents perform markedly better on all kinds of key school measures.** If we can get **every Sauganash Elementary parent to commit just 2 Hours** to helping out (*that's 2 hours over the entire school year*), we can do amazing things for our kids and our school.

♦ *Denotes ideal work from home opportunity!*

## **Book Fair (Martha Cruz, Chairperson; many volunteers needed)**

If your dream is to be locked in a bookstore overnight and if you love helping children select wonderful books, this is the assignment for you! Assistants help set up (sneak peek), tear down, and help children, parents & teachers find the perfect books for themselves and for gifts during the fair! Set up Fridays before the fair, tear down Wednesday afternoons of the fair.

## **Family Fun Night (Marilyn Chapman, Chairperson; many volunteers needed)**

Be on the official "welcome back to school" party team! This event is a great way to catch up and celebrate Sauganash School! Help arrange food, music, set up, clean and fun. Volunteers make the event fun for everyone!

Event Date: September 23, 2016

## **Halloween Party (Chairperson needed; many volunteers needed)**

A family scary party for grades K-5. Come dressed to thrill and scare for Halloween! Chairperson and assistants work with a small budget to plan the festivities (food, DJ, games, decorations, etc.). Volunteers make the magic happen at this annual spook-tacular! Event Date: October 27, 2016

## **Social Coordinator (Chairperson needed; 1-2 assistants needed)**

Are you a social butterfly? Foodie who frequents local restaurants? Out and about as much as a busy parent can be? Be the point-person to coordinate with local restaurants and businesses for social events outside of school hours, especially on No Attendance School Days. Past examples include Lou Malinatis Sauganash Day and Sky High (% of sales generated on certain day are donated). We want to partner with a limited amount of businesses who will partner with us throughout the year, you aren't shy and will approach business owners and managers and create a variety of social opportunities throughout the school year.

## **FootballMania (Chairperson needed; Assistant needed; volunteers needed)**

Love football? Have lots of friends who love football? Want to help our school earn easy money (PTA keeps 70% of money collected)? Working with our Fundraising VP, you will help drive sales of sweepstakes tickets. Date: Fall

## **Buy-In Party Host/Hostess (Chairperson needed; 3-4 Assistants/Hosts needed)**

Do you love planning a fancy shindig or a casual get together? Buy-in parties are not only fun, they benefit our school. Here's how they work: generous parents or friends of Sauganash host a party with themes ranging from wine tastings to hot yoga. Host or hostess underwrites the cost of the party, there is a fee to attend each party and fee is donated right back to the PTA. Some past parties include: Moms and Margaritas, Whole Foods Craft Brew Tasting & Poker Party. Unable to host but have a great idea for a buy-in party? Let us know! Date: November and Spring/Summer.

**Teacher Appreciation (Jane Powers and Marcia Shapiro, Co-Chairpersons; volunteers needed)**

Our teachers are gonna love you! Within a provided budget, coordinator plans a May Teacher Appreciation Luncheon, which traditionally has included home- and restaurant-made delicacies, special snacks, door decorations and more! Assistants help set up, clean up, and serve. Date: May 1-5.

**Free Money (Mari Lynn Krause, Chairperson; assistants needed)** Are you a fabulous sales person with uncanny organizational skills? Have we got a gig for you! Help coordinate and promote all of Sauganash School's free money programs like North Shore Community Bank, Box Tops, Shoparoo and others. All year commitment.

**PTA Newsletter & Technology**

**(Candace Sukalski & Beth Cerny-Patino, Co-Chairpersons; more committee members welcome)**

Be in the know. Get the scoop and start spreading the news! Help research, organize, and write articles for our PTA e-newsletter. Share the good word of Sauganash School to our community, stay on the lookout for events and notable achievements, and then submit them as articles and calendar listings to local papers such as The Sauganash Sounds, Edgebrook-Sauganash Times, The Reporter, DNAInfo.com and The Chicago Tribune. Work with PTA committee chairs to post up-to-the-minute info about events and activities. This committee is also responsible for maintenance of the Sauganash PTA website and Facebook pages. All year commitment.

**Green Team (Catherine Okelman-Anderson & Gladys Gibson Co-Chairpersons; more committee members welcome)**

Do you pick up garbage on your walks? Do you tsk and moan while going through your trash? Want to help reduce Sauganash School's carbon footprint and teach our children the three R's? This committee is for you! Join our new green team and help identify places for improvement and implement new programs to help make Sauganash an eco-friendly school. All year commitment.

**Volunteer Coordinator (Chairperson needed; 1-2 assistants needed)**

Coordinate the coordinators.. Be the point-person for volunteer recruitment and communication with room parents as well as other parent volunteers. You are a whiz with a spreadsheet or great at organizing lots of little details so you know where volunteers are needed most and more importantly know WHO to call to ask. Maintain and update the words you are reading right now... the volunteer descriptions! Assist/take lead on Volunteer Appreciation Breakfast in Spring. All year commitment.

**Bingo & 50/50 Raffle Night (Chairperson needed; many volunteers needed)**

Help plan, coordinate and organize a family bingo and 50/50 Raffle event to be held at the school in the cafeteria. Date: January 26th.

**Volunteer Appreciation & Family Dinner Night (Chairperson needed; volunteers needed)**

Help plan, coordinate and organize a volunteer appreciation and family bingo dinner event to be held at the school in the cafeteria. Date: TBD

**Copy Assistance:** Would you be willing to help with the important task of helping run copies for PTA handouts that go in Friday folders from time-to-time? This is a small time commitment for someone who would have ability to be at the school between 8-3pm. Ideal for the person who isn't interested in an ongoing volunteer commitment but would like to help out once in a while!

**Utility (more members welcome)** Nothing above catch your eye? Or want to volunteer but not sure where or when but you KNOW you want to help out? Commit to commit:) Just let us know and we will try to connect you with volunteer opportunities that will fit with your style and schedule. There will also be opportunities throughout the year where more volunteers will be needed. Ongoing.

Ready to reach out? Please contact PTA President, Marilyn Chapman at: [sauganashptaprez@gmail.com](mailto:sauganashptaprez@gmail.com)

# SAUGANASH SCHOOL - VOLUNTEER OPPORTUNITIES



## Sauganash Elementary School

**The School Administration also has additional volunteer opportunities in the following areas:**

- Picture Day (Fall, Spring and 8th Grade Graduation Picture Days)
- Traffic Patrol – Assist students and parents crossing the streets around school
- Lunchroom – Help students open food items; supervise and assist clean-up
- Recess - Supervise outdoor and indoor recess
- Dental Day - escort students to and from dental exam area and supervise students during exams
- Vision Exam Day - escort students to and from vision exam area and supervise students during exams

### **SAUGANASH SCHOOL VOLUNTEERS REMINDERS:**

- **RESPECT STUDENT PRIVACY**
- **OUR KIDS ARE RELYING ON YOU** Respect your volunteer commitments as you would treat a paid job.
- **KEEP OUR SCHOOL SAFE** Please be sure to sign-in and sign-out at the security desk/front office at each visit. Wear a yellow name badge when on the school premises.
- Contact Assistant Principal Ms. Raich at [maraidh@cps.edu](mailto:maraidh@cps.edu) if interested in helping out with any of the school administration volunteer opportunities