

PTO Meeting Minutes
10 January 2018
7pm
Zalinski Cafe

The meeting was called to order at 7:03pm. We went around the room and introduced ourselves and stated our favorite thing that we did during the holidays.

1. Principal's Report (Sean Kennedy)

- Mr. Kennedy stated that Principal Munns expects to receive the 2018-19 budget in April. CPS is making an effort to get budgets out early this year given all the issues and cuts to funding in 2017-18.
- Principal Munns is meeting with CEO Janice Jackson tomorrow morning to discuss funding concerns with other northside administrators.
- Mr. Kennedy reported that Ms. Munns is still working with the Board of Education on our space issues. Change will take time.
- The next LSC meeting is January 22nd at 6:30pm.

2. Bylaws - Proposed Changes

Marcia briefly discussed some of the proposed changes to the bylaws and reminded members that we had them posted and emailed with proposed changes highlighted.

- Adding school staff to those who are considered members of the PTO.
- Enabling the immediate past presidents to sit on the board as a non-voting member.
- Changing the definition of a quorum to 10 people plus 2 board members.

Don Morton made a motion to approve proposed changes to the bylaws. Mary McKenna seconded this motion and it passed with all members present voting in favor.

3. Barnes and Noble Fundraiser - Results

Deepak announced that we raised \$799! He thanked Principal Munns, who used school funds to purchase a large amount of books for the school that day. We discussed having the event in early December again as the timing is great for those wanting to make holiday purchases. Deepak agreed to follow up with B&N to secure the same time frame for next year.

4. International Night (April 12th)

Marcia encouraged attendees to watch for additional information and get involved.

5. Volunteers needed for Bingo Night (Feb 8th) and Grand Family Fling (May 4th)

Marcia noted that we need someone to run both events and volunteers who can assist. Grand Family Fling has evolved from last year's Daddy Daughter Dance to include any family members who would like to attend and to serve all of our families. We need a chair for the Grand Family Fling. (Following the meeting, Mr. Kennedy offered to serve as the organizer for Bingo Night.)

6. Amazon Smile

Marcia announced that our PTO has been added as one of the organizations you can donate to via amazon smile. She encouraged everyone who was formerly giving to the PTA to update their accounts and asked those who hadn't done so to sign up.

7. Teachers Aide Evaluations

At Laura Jops' suggestion, Mr. Kennedy developed an evaluation for our teacher aides. Mr. Kennedy stated that it is taken from the same rubric used with the CPS-hired aides and support staff. A copy of the evaluation was passed around the room.

Sarah Creviston noted that the evaluation appeared to focus more on interactions with colleagues instead of interactions with students. Mr. Kennedy offered to take another look at the evaluation and make changes as needed. Mr Kennedy noted we are missing a page in our example and Marcia and Mr Kennedy will review the evaluation for content. We all agreed to use this one as a pilot eval and obtain feedback from all parties to make future modifications.

8. Spring Benefit (June 2nd)

Sarah Datz stated that work has begun on the spring benefit and that we are fortunate to have most of the same committee chairs helping again this year. The chairs will be looking for volunteers for several committees, including classroom art projects auctions. Chai Wolfman gave a brief overview of the art projects and solicited help from anyone interested in learning more. She has volunteers lined up for two grade levels thus far. Sarah Creviston summarized the work she will be doing to develop the auction, and asked for help approaching vendors and businesses for items.

9. Gift cards

Marcia asked the members to approve a budget modification for the purchase of gift cards for many of Sauganash's support staff who may not otherwise be recognized by parents (custodial staff, PTO aides, lunchroom staff, etc.) The PTO would like to give the gift cards at the end of the

year. Sarah Creviston made a motion to approve a budget modification of \$700 for this purpose. Elissa Glover seconded the motion and it was unanimously approved by all those present.

10. Other

Sarah Creviston formally thanked Chris Schumer for sending all the receipts and acknowledgements for the Annual Fund Drive.

Marcia thanked the communications team for their great work in sending enews, posting on facebook etc. The presentation is great and we appreciate the time it takes to put all if the information out there!

The meeting was adjourned at 7:40pm.

Our next meeting is February 21st at 7:00pm at Sauganash School.