

PTO Meeting Notes
September 18th, 2019
6:30pm

Present: Lindsay Stavrakas, Deepak Babu, Erin Alvarez, Heather VanZant, Caroline Giamalva, Katrina Ramos

1. Call meeting to order. First meeting of new school year with new PTO board.
2. Monthly Budget Report – Heather VanZant
 - a. Good place with cash on hand \$216K.
 - b. \$170K for school faculty needs heading into fall donation drive.
3. Chairs Needed for:
 - a. Graphic Artist
 - b. Pasta Night - Thursday, April 30th
 - c. Oversee and Promote all Free Money (Shoparoo / AmazonSmile/Boxtops)
4. PTO Sponsored Events
 - a. Family Fun Night - Carrie Friesuyk
 - a. Parent volunteers needed for carnival games.
 - b. Face painting possibly.
 - c. Carrie's husband will DJ.
 - b. Fall Book Fair - Tracy September 30th - October 2nd
 - a. During school hours in the gym. Timing to be posted in newsletter.
 - b. Tuesday evening parent literacy night. 4-6 October 1st.
 - c. Online shopping option available.
 - d. Need parent volunteers and the volunteer sign up is through Scholastic Book Fair site.
 - c. Annual Donation Drive - Erin Alvarez Oct. 28 - Nov 15
 - a. Goal is \$55K with torture event on Tuesday before Thanksgiving break. \$275 per student is requested, some parents give more and some less. Any amount helps!
 - b. October 25th will start the drive information. Oct. 28 - Nov 15.
 - c. Suggestion to use the ambassadors and room parents to help drive donation communication.
 - d. Halloween Party- Lindsay Stavrakas - Thursday, October 30
 - a. Need volunteers for planning the event.
 - e. Spring Benefit - Saturday, March 7th@ Holiday Inn
 - a. 50% of the funds for PTO comes from Spring Benefit
 - b. Volunteers needed for decorations, auction, front of people doing raffle, sign up parties, student video with editing.
5. Membership ToolKit App Update - Katrina
 - a. There is a student/parent directory, calendar, store, volunteer opportunities, sponsors. Additional techy volunteers needed for support and expanding what the tool can do for the PTO.
 - b. There was an issue with 20+ families that needed a setting change to view the directory. Fixed now!
6. New Ideas:
 - a. Commercial composting & Waste ex. Waters Elementary. – Elissa Glover
 - a. Tabled for next time.
 - b. Terracycle Recycling Program – Sarah Creviston
 - a. It's a for profit organization where you can pay to recycle/reuse the materials. They offer free programs with potential money back to the school. Mariane runs

the green team at the school and years ago did the pouch. There is a recycling program at the school but it's limited. Sarah will reach out to Mariane. Augie's mom did recycling of art supplies (markers) through Crayola. \$80 per box with a shipping label. Important topic. To be continued.

7. Open Forum:
 - a. Room Parents & Ambassador Program
 - a. K-5 has ambassador program
 - i. Faculty is helping to define roles and responsibilities. PTO will get more involved as well. Meeting to be scheduled with faculty and ambassadors and someone from PTO.
 - b. Suggestion to use the Room Parents with directive on emailing for fundraising efforts and other important PTO communications.
 - b. Info only - Bob Perkaus Run coming up that gives money to Sauganash Elementary. Sunday, October 6th.
 - c. 8th grade volunteers babysit free for all PTO meetings.
8. Next meeting October 9th at 6:30pm
9. Adjournment @ 7:30pm