

PTO Meeting Minutes

October 9th, 2019

6:30pm

- 1) Call meeting to order.
- 2) Roll Call - 4 staff members and 4 parents
- 3) Monthly Budget Report – Heather VanZant
 - a) Budget on the back of the agenda. \$214K in the back and getting ready to spend on aids and teacher stipends. Expenses coming up are Halloween party, annual fund drive and the \$50K for the additional teacher. Income to come in from Annual Fund Drive.
- 4) Chairs Needed for:
 - a) Graphic Artist
 - b) Oversee and Promote all Free Money (Shoparoo / AmazonSmile/Boxtops): Rebecca Locks. Will come at next meeting to present.
 - c) Pasta Night, Thursday, April 30th
 - d) Bingo Night, Thursday, January 16th
- 5) PTO 2019-2020 Events:
 - a) October 28-November 15th Annual Donation Drive – Erin Alvarez
 - i) Timing has been shortened from 4 weeks to 3. Goal is \$55K which is a suggested donation of \$275 per student. Fun torture planned which will be announced the last week of the drive. Prizes will be awarded to classrooms raising the most.
 - b) Wednesday, October 30th – Trunk or Treat Halloween Party – Lindsay Stavrakas
 - i) Trunk or Treat theme where parents decorate their trunks. The kids trick or treat from the trunk of the cars. Street will be blocked off. Prizes for the best decorated. Suggestion from Talia if you don't want to decorate the car, you can donate candy. 35-40 cars estimate. Angel will map it out and give an estimate on number of cars. Majority of the activity will be outside for the event.
 - c) Wednesday, November 13th – Report Card Pick Up **Table – PTO Volunteers needed
 - i) Able to pay fund drive at the table, two days before the deadline. Parents can also pay via PayPal through Membership ToolKit app and website.
 - d) Spring Benefit - Saturday, March 7th @ Holiday Inn – Spring Benefit – Heather VanZant
 - i) 80s prom theme - Mrs. Trapp will help design the save the date.
 - ii) Need volunteers for decorations.
 - iii) Art projects need volunteers. – Katrina volunteered her artist husband Jose.
 - iv) Teacher time need volunteers.
 - v) Stella offered to do baskets but needs help.
 - e) Walk-a-Thon, Friday, June 5th – Katrina
 - i) No info yet.
- 6) Membership ToolKit App Update - Katrina
 - a) Student/parent directory, calendar, store, volunteer opportunities, sponsors. Please push participation. You can see sponsors, pay your donations and get an emailed receipt, find other parents contact info, get PTO emails.
- 7) Old Business:
 - a) Terracycle Recycling Program update – Sarah Creviston - not present / tabled for next time.
- 8) New Business:
 - a) President's Volunteer Service Awards - Talia Pim
 - i) Talia presented the Presidents Volunteer Service Award. It encourages student volunteering. It runs April 1 through March 31st.

- ii) Students who reach the specific tier received a letter from the president, pin and certificate.

Hours Required to Earn Awards in Each Age Group

Age Group	Bronze	Silver	Gold
Kids (5-10 years old)	26-49 hours	50-74 hours	75+ hours
Teens (11-15)	50-74 hours	75-99 hours	100+ hours
Young Adults (16-25)	100-174 hours	175-249 hours	250+ hours
Adults (26+)	100-249 hours	250-499 hours	500+ hours

- iii)
 - iv) \$6.5 per person who applies for the award, suggestion for PTO to pay for it.
 - v) Talia's previous school had done an award ceremony for those that reached the specific tiers.
 - vi) The way it would work is hours are emailed to chair and then the chairperson documents and submits it at the end of the year. It's up to the chairperson to find the appropriate volunteer opportunities. Ex from Texas was cleaning up graffiti and 30 kids were participating.
 - vii) Sauganash doesn't require volunteer hours but offers opportunities to those who do.
 - viii) Lindsay motioned to move forward with the project, Erin seconded and all were in favor to move forward.
- 9) Open Forum
 - a) Heidi Bragalone raised the idea of a Queen of Hearts - Split the pot fundraiser. Tough to find a restaurant, lots of work for the restaurant. Examples is the restaurant sells a \$5 ticket with different payouts. It continues until the person draws the queen of hearts.
- 10) Mrs. Munns wanted to inform the PTO to review the LSC info on expansion.
- 11) Next meeting November 13th @ 6:30pm.
- 12) Adjournment
 - a) Lindsay adjourned meeting.

PTO Meetings 2019-2020

2nd Wednesdays of the month after August @ Zalinski Café @ 6:30PM