

PTO Meeting Minutes
December 11th, 2019
6:30pm

- 1) Meeting called to order.
- 2) Attendance - 5 staff members and 7 parents/teachers.
- 3) Monthly Budget Report – Heather VanZant
 - a) November 2019 Profit and Loss Statement on the back of the agenda. November Annual Fund Drive totaled \$38.5K.
 - b) Significant expenses included \$7.9K for teacher aides and \$3.1K Givesmart fees related to the Spring Benefit.
- 4) Chairs Needed for:
 - a) Graphic Artist
 - b) Pasta Night, Thursday, April 30th
 - c) Bingo Night, Thursday, January 16th
- 5) PTO 2019-2020 Events:
 - a) As of the date of the meeting, we met the \$55K target for Annual Fund Drive. We also discussed classroom incentives.
 - b) Spring Benefit - Saturday, March 7th @ Holiday Inn – Spring Benefit – Heather VanZant
 - i) Need a graphic designer.
 - ii) Website will be up sooner.
 - iii) Need a chair for the ad book.
 - c) Walk-a-Thon, Friday, June 5th – Katrina absent i) Tabled. No info yet.
- 6) Membership ToolKit App Update - Lindsay
 - a) Briefly discussed the need to continually push for increased participation.
- 7) Old Business:
 - a) President's Volunteer Service Awards - Talia Pim
 - i) 18 kids participating
 - ii) Volunteer opportunities with Well of Mercy, Greater Chicago Food Depository, and Cradles to Crayons.
 - iii) Very useful website titled "The Honeycomb Project"
<https://thehoneycombproject.org/> where you can find volunteering opportunities in Chicago.
 - iv) Mr. Kennedy promoting the service award in the newsletter.
 - b) No feedback on gift-wrapping. Likely not to happen.
 - c) Alarmist Brewery event is considered for Thursday, May 28th from 6-9pm. The alternate date of the last week of April was not preferred due to additional events during that week.
 - d) There was confusion regarding the 39th Ward Participatory Budgeting as date of the ballot January 20th falls on Martin Luther King day. Team is finding out the date.
- 8) New Business: none

9) Open Forum: none

10) Prior meeting minutes were approved unanimously.

10) Next meeting **January 8th** @ 6:30pm.

11) Adjournment

PTO Meetings 2019-2020

2nd Wednesdays of the month after August @ Zalinski Café @ 6:30PM